

Memorandum of Understanding
GenerationPMTO Community Training
Year-long Program Starting October, 2018

I will start delivering GenerationPMTO to parents after the first workshop (no later than Oct 31).

I will provide my own transportation to the in-person workshops located at the Oregon Social Learning Center in Eugene, Oregon.

I will attend 90% of the onsite workshops, virtual trainings and coaching sessions.

I will be on time and fully participate during the training process.

I will ensure that I have video conferencing capabilities to attend the virtual trainings. This will require a computer with a webcam with high speed internet. The model developers will be using GoToMeeting and trainees need to have the ability to join the meetings (but do not need to have a subscription).

I will provide small incentives to families for participation (e.g., completing home practice assignments).

I will video record sessions with families. This will require collecting informed consent from the adult participants and uploading them to our secure portal. I will share the videos with GenerationPMTO staff via a secure, HIPAA-compliant online portal within 48 hours of each session [or 2 business days]. I understand that this is non-negotiable. GenerationPMTO training uses observation-based methods to provide training and certification in its evidence-based model. Without observational data, training efforts will be discontinued. GenerationPMTO trainers have many years of experience coaching therapists and recruitment staff in how to explain this requirement to families and answer any concerns they may have.

I will submit completed session forms along with session video recordings within 48 hours of each session.

I will have access to digital recording equipment (e.g., camera, mic, phone) for the purpose of recording sessions with families. The camera will have large enough capacity to fill 1.5 hours and be a good quality video in a standard format, such as .mp4. For example, a GoPro camera will not work because the video is broken up into small parts.

I will have sufficient internet connectivity for all specified web-based activities (e.g., video uploading, video conferencing, video streaming).

I will have access to IT Support, who can help troubleshoot any issues with recording videos, accessing the GenerationPMTO online portal, or joining virtual trainings and coaching sessions.

My IT support person is:

Name: _____

Email: _____

Phone: _____

I understand I will complete approximately 10-15 weekly sessions with a minimum of 5 families by September 2019 in order to meet the training requirements for certification. Many of these families will complete treatment earlier in the year, allowing for feedback to be incorporated in my work with later families whose sessions will be selected for certification. I will communicate any unexpected challenges in meeting this goal to the GenerationPMTO Director of Implementation and Training.

I understand I will have access to all necessary workshop materials. Replacement materials are available for a fee.

I understand that after I have achieved certification as a GenerationPMTO Specialist, the model developers will list my name on their website as someone who is certified to provide GenerationPMTO services to families.

I understand that I will have to renew my certification each year. Recertification costs include 3 coachings (virtual or written) during the year prior to recertification and rating of my recertification session.

I understand that if I do not reach certification or do not renew my certification, I will not be able to state that I can provide GenerationPMTO services nor will I be listed on the GenerationPTMO Certified Specialists website page.

Trainee Signature

Date

Trainee Name

GenerationPMTO Signature

Date

GenerationPMTO Name